



St John's C of E Primary Academy

Home School Agreement Policy

Author: Senior Leadership Team

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Key Personnel

Principal: Sarah Cockshott

Chair of Governors: Fr Roger Gilbert

St John's CE Primary Academy

Home/School/Pupil Agreement

Child's Name: _____

Year of Entry: _____

*Parents and Pupils should sign pages 3,4 & 6 when accepting a place at St John's.
A copy will be given to the parents to keep at home. You will be asked to sign again when
your child goes into a new class.*

Staff at St. John's will:

- ❖ Encourage children to work hard and try their best at all times.
- ❖ Encourage children to be polite and be kind to one another at all times.
- ❖ Encourage all children to have positive attitudes to all pupils and adults.
- ❖ Endeavour to provide a happy and secure environment where quality learning can take place and Christian principles are upheld.
- ❖ Keep parents and carers informed of their children's progress.
- ❖ Let parents and carers know what will be taught in their child(ren)'s class each half term.
- ❖ Respond to any parent or carer's enquiries by letter, telephone call or personal contact within 48 hours.
- ❖ Encourage all parents and carers to be actively involved in their child's education and whenever possible, to be actively involved in the life of the school.

Principal's Signature (On behalf of Staff): 

As a parent/carer I will:

- ❖ Make sure my child(ren) arrive(s) at school on time – (8.50am) appropriately dressed in school uniform or school colours, with a PE kit and equipped for lessons.
- ❖ Make sure my child does not wear jewellery, make up or face paints to school nor bring in mobile phones, money or other valuables.
- ❖ Make sure my child attends regularly and provide a note or telephone the office to explain any absence.
- ❖ Avoid my child taking holidays in term time.
- ❖ Respond within 48 hours to any request from the school to talk about my child's progress.
- ❖ Attend Open Evenings (one each term) to discuss my child's progress.

Parent/Carer's Signature _____

Name: (please print): _____

As a pupil of St John's C of E Primary Academy I will keep the School Rules:

- 1 I will be friendly, polite and helpful to others.
- 2 I will listen and do as adults in school ask.
- 3 I will take care of our school and the things in it.
- 4 I will walk around school quietly.
- 5 I will keep others and myself safe.
- 6 I will always try to do my best.

Child's Signature: _____

Together we will:

- ❖ Encourage every child to keep the schools rules.
- ❖ Encourage the pupils to show each other the school values as best they can.
- ❖ Provide support for every child so that they may achieve their best.
- ❖ Address any special needs a child may have.

Acceptable Use of Photography and Video in School

On occasion, photographic and/or video evidence may be a required element in the Assessment of children's learning. Staff may need to retain this evidence in readiness for Local Authority or Ofsted Inspections.

If required, the school agrees that:

- ❖ Staff and Pupils will use only official school equipment (cameras, video recorders etc) to record images of school activities.
- ❖ Any individual appearing in an image will not be identified.
- ❖ We will not use any image of your child in school related publications (Newsletters, School Prospectus etc) if you have requested us not to do so.
- ❖ We will not publish any image or recording of your child on any internet website, other than the School's website which is password protected and available only to members of the school community.

Signed _____ (on behalf of staff)

As a parent of a child attending St. John's Primary Academy School I give permission for: (*please delete as appropriate)

1. My child's photograph to be included in school based publications (eg Newsletters to be distributed within the school community only) **Yes / No ***
2. My child's photograph to be included in public publications (eg local press) **Yes / No ***
3. My child's photograph of school activities to be taken by other parents (eg school performances) **Yes / No ***

As a parent of a child attending St. John's Primary Academy I agree that:

- ❖ Photographs that I take of activities in school are for my own use only.
- ❖ I will not share, publish or distribute any images, videos etc on social networking or other internet based websites.

Signed: _____

Parent of: _____

Responsible Use of the Internet

When we use school equipment to support our learning through the internet, I promise to keep these rules which will help us to be fair to others and keep everyone safe.

- ❖ I will ask permission before entering any website, unless my teacher has already approved that site.
- ❖ On a network I will use only my own login and password
- ❖ I will not look at or delete other people's files
- ❖ I will not insert flash drives into any school computers without permission.
- ❖ I will only email people I know or my teacher has approved.
- ❖ The messages I send will be polite and sensible.
- ❖ When sending emails I will not give my home address or phone number, or arrange to meet someone.
- ❖ I will ask for permission before opening an email or an email attachment sent by someone I do not know.
- ❖ I will not use internet chat.
- ❖ If I see anything I am unhappy with or I receive messages I do not like I will tell a teacher immediately.
- ❖ I know that the school may check my computer files and may monitor the internet sites I visit.
- ❖ I understand that if I deliberately break these rules I could be stopped from using the internet or IT equipment.

The school may exercise its right by electronic means to monitor the use of the school's computer systems, including the monitoring of websites, the interception of email and the deletion of inappropriate material in circumstances where it believes unauthorised use of the school's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing text or imagery which is unauthorised or unlawful.

When you have read these rules both you and your parent(s) should sign the agreement on page 7.

Pupil's Agreement

I understand that I may be asked to use the internet to support my schoolwork. I agree that I shall only access websites as instructed by my teachers. If I come across any site that is not appropriate for my schoolwork I will immediately report it to an adult.

Signed: _____ Date: _____

Parental Consent

I have read and understood the school rules for 'Responsible Internet Use' and give permission for my child to access the internet whilst in school. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials and that it cannot be held responsible for the nature or content of materials accessed. I agree that the school is not responsible for any damages arising from the use of internet facilities.

Signed: _____ Date: _____

Name (please print): _____